

Human Rights and Social Responsibility (HRSR) Policy

Extension Request Form

Version 1.0, October 2022

Please refer to the [Extension Request Instructions](https://fisheryprogress.org/resources/launching-fip) for information regarding the extension request process. **Please fill out one extension request form for each HRSR Policy requirement.**

# Requestor Information

**Full Name:**

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**Job Title:**

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**Organization:**

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# FIP Information

**FIP Name**

*Please use the FIP name as displayed on the FIP’s FisheryProgress profile. If not yet listed as active, please provide the country/geography, species, and gear types*

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**FIP Identification (ID) Number**

Find the FIP ID number by going to the Overview tab of the FisheryProgress FIP profile. The FIP ID Number is located under the "FIP Leads" section on the Overview tab.

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# Policy Requirement

Please select the HRSR policy requirement for which the FIP is requesting the extension.

|  | 1.1 Policy Statement on Human Rights and Social Responsibility |
| --- | --- |
|  | 1.2 Vessel List and/or Fisher Information |
|  | 1.3 Fisher Awareness of Rights |
|  | 1.4 Grievance Mechanism |
|  | 2.1 Risk Assessment |
|  | 2.2 Social Workplan |

# Rationale/Motivation

Please select a rationale for why the FIP requires additional time to meet the requirement.

|  | Need time to complete work already in progress |
| --- | --- |
|  | Need time to fundraise |
|  | Need time to build staff capacity |
|  | Need time to find or engage a qualified consultant |
|  | Need time to complete the SRA equivalency mapping process |
|  | Other (please explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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# List of Actions

Please complete the table(s) below, detailing the action(s) the FIP will undertake to meet the criteria for the specific HRSR policy requirement for which it is requesting the extension. At least one action must be provided, but FIPs are welcome to provide more than one. For progress reporting on extension request actions, please complete the “Progress Reporting” section in the table below.

*Text in red italics provides additional guidance and* ***must*** *be removed from the final version of this document. Copy and paste the table(s) to outline additional actions.* Highlighted text***must*** *be replaced to reflect the information for the FIP.* Black *or* white *text* ***must*** *not be changed.*

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# Action 1: Action Name

| **Action Description** | *Provide a brief summary of the steps involved in the action.*  *For example*, *“Existing grievance mechanisms have been identified, but it is unknown whether these mechanisms meet FisheryProgress requirements. The FIP will investigate to identify what is already in place and whether existing mechanism are operational, identifying gaps, and as needed, determine next steps to fully be compliant with FisheryProgress requirements.”* |
| --- | --- |
| **Expected Completion Date** | *Note that this date cannot exceed 12 months of the requirement’s original deadline.* |
| **Supporting Documentation Filename(s)** | *Please list the filenames of supporting documentation here. Supporting documentation must be uploaded in the same section this extension request form is being uploaded.* |
| **Additional Information (Optional)** | |
| *Provide any helpful additional information, for example any relevant background information or constraints.* | |

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| **Progress Reporting *(To be completed at the FIP’s next progress report. Add a new row for each new progress report)*** | | |
| --- | --- | --- |
| **Date** | **Supporting Documentation Filename(s)** | **Update/Results** |
| *Note the date of the update* | *Please list the filenames of supporting documentation here. Supporting documentation must be uploaded in the same section this extension request form is being uploaded.* | *Include any updates general to the Action here. Updates on tasks should go in the relevant task table. When the Action is completed, describe the overall results here.* |